



REPUBLIC OF KENYA

STATE DEPARTMENT FOR DEVOLUTION

**ADDENDUM NO. 3 ON REQUEST FOR PROPOSAL
(CONSULTING SERVICES)- FIRM SELECTION)**

Country	• Kenya
Name of Project	• Second Kenya Devolution Support Program KDSP-II
Credit No	• IDA-7447-KE
Project ID No	• P180935
Assignment Title	• Consulting Services- Firm to Support the National Treasury - IFMIS Department Enhance the IFMIS System to Support the Development, Implementation and Rollout of National Level Activities on County Exchequer Solution, CGAAA Framework, Pending Bills Template and Integrations to County EDMS Solutions, HRIS-KE, KRA and CBK
Reference No	• KE-SDD-487908-CS-QCBS

Reference is made to the above request for proposal to which you were invited to participate. The State Department for Devolution in response to various requests for clarification and more information is hereby issuing **Addendum No. 3** in respect to the RFP as follows;

S.N ●	Reference	Clarifications	Response
1	N/A	Please provide more information on the design, structure, and maturity of the TSA.	<p>1: TSA implementation is currently ongoing. Please refer to the Cabinet dispatch on 15th January, 2024 that approved the implementation of the TSA system in phases. Subsequent Cabinet guidance recommended the adoption of a Hybrid TSA model and organizing the implementation into clusters rather than phases, thus enabling the different phases to be executed concurrently ie.</p> <p>Cluster I: Implementation of the TSA system in all Ministries, Departments, and Agencies (MDAs)</p> <p>Cluster II: Implementation of the TSA system in all county governments.</p> <p>Cluster III: Implementation of the TSA system for all other national government entities that rely on the Exchequer for funding i.e. SAGAs and State corporations</p> <p>2: More information can be obtained from</p> <ul style="list-style-type: none"> a) Article 206 of the Constitution of Kenya, 2010, b) Section 2(1) of the PFM Act, 2012 on the definition of what is TSA, c) Section 28 (2) of the Public Financial Management (PFM) Act, 2012 primary anchor for establishing TSA in Kenya d) Regulations 82 – 90: Lays out the criteria for operationalizing effective banking arrangements and cash management systems e) Regulation 95 and 96 of the PFM (National Government) Regulations, 2015, for National government f) For County Governments Article 207 of the Constitution of Kenya, 2010, Section 119 (2) of the PFM Act, 2012, and Regulations 95 and 96 of the PFM (County Governments) Regulations, 2015 f that provide for the legal framework to implement TSA

			<p>3) The Conceptual framework and design of the TSA framework will be provided to the winning bidder.</p>
2	N/A	Does the Ministry have any agreements with central, domestic, and foreign commercial banks on the management of liquidity.	<p>Yes. Refer to the PFM (National Government) Regulations, 2015 issued pursuant to Section 205 of the PFM Act 2012, gives effect to the PFM Act, 2012, and provides the Regulations for the operationalization of the TSA.</p> <p>PFM Regulations 82 – 90: Lays out the criteria for operationalizing effective banking arrangements and cash management systems. This includes but is not limited to the guiding principles for effective cash management, surrender of end-year cash surplus balances, authority to have access to all government bank accounts held at the CBK, commercial banks and reconciliation of these bank accounts</p>
3	N/A	Provide more information on Policies and Procedures related to the receipt of cash.	Granular details on the specific policy guidelines to on management of liquidity will be provided to the winning bidder during the design phase
4	N/A	Provide more information on Policies and Procedures related to the expenditure of cash	The current IFMIS system has been configured to support Cash basis of accounting. Refer to the Cash Basis IPSAS Guidelines on expenditures especially on cash basis of accounting
5	N/A	Provide more information on capital budget procedures for cash and Debt Management and cash*	The current IFMIS system has been configured to support Cash basis of accounting. Refer to the Cash Basis IPSAS Guidelines on expenditures especially on cash basis of accounting
6	Pg 105	<p>Evaluation Criteria - Mandatory Requirements</p> <p>The firm shall hold valid supplier accreditation with the Information and Communication Technology (ICT) Authority in the following categories:</p> <ul style="list-style-type: none"> · ICTA 1 – Systems and Applications · ICTA 1 – Information Security · ICTA 1 – ICT Consultancy <p>In the case of a Joint Venture, the Lead Partner shall hold the above ICT Authority accreditations.</p>	If the Consultant is an international firm, it may satisfy this requirement through a JV with its appointed local sub-consultant or partner, who must hold the required accreditation.

		<p>Where the Joint Venture is structured as an equal partnership, each Joint Venture member shall hold the required ICT Authority accreditations.</p> <p>In the case of a Joint Venture, the Lead Partner shall hold the above ICT Authority accreditations.</p> <p>In the case where the lead bidder is an International Firm. Please advise if the following Documents can be scrapped for international firms or provided by the JV Partner</p>	
7	Page 32 Section 14.1.2	It also states an estimated Key Experts' time input of 60 person-months. Please what does it mean 60 person-months.	<p>1: person-months (or staff-months) represent the estimated human effort required to complete a task, equivalent to one person working full-time for one month for example if a project requires 12 person months it would mean that the assignment can be completed by one key expert working fulltime for 12 months or two key experts working fulltime for 6 months</p> <p>2: Instruction To Consultant Data sheet Section 14.1.2 puts the Estimated input of Key Experts' time-input 95 person-months.</p> <p>3: Further Page 103: Table 3: Estimated Time Inputs for Key Experts provides the details of the key experts required</p>
8	Page 82 Project scope- Section 6.6. Rollout and Support	Clarification on this statement " • Three (6) months of warranty and post-Go live support, during which hands-on assistance will be provided to users to stabilize operations and address any emerging issues"	Statement replaced with " • Six months of warranty (3 Months) and Post-go-live(3months) support respectively for each delivered component during which hands-on assistance will be provided to users to stabilize operations and address any emerging issues.
9	Page 97 section " Expected Deliverables and Additional Bidder	Clarification on this statement" • Develop a post go-live support plan and provide post go-live support for 3 months"	Statement replaced with " • Develop and provide and implement a warranty support plan (3 months) and post go-live support (3 months) for each key IFMIS component delivered

	Requirements Deliverables and Payment Milestones"		
10	Page 114" Transfer of knowledge (training) program (relevance of approach and methodology)"	For training, it specifies 10 super users, but does not clearly state the total number of end users for the project, only noting that the user base is large.	Statement recasted to reflect this " A description of your approach to continuous knowledge transfer and support to users of the system (in the Counties) over the duration of the contract. Your approach should include Super user training for at least Forty (40) IFMIS officers; (3 marks)" Trainer of Trainer training will be provided to the IFMIS super users, The winning Firm will be expected to provide second level support during the rollout of the IFMIS components
11	Page 114 Notes	The pass mark for technical score to be 75%"	Statement replaced with " 1. The pass mark for technical score to be 70%"
12	17.7 and 17.9 Request for extension of submission date	Can you consider extending submission deadline by a week to allow for timely review and response to the clarifications sought.	Yes. The submission deadline has been extended to 24th March 2026 at 11.00am

The amended request for proposal document is available on the State Department for Devolution Website <https://www.devolution.go.ke>. All other conditions remain the same.

National Program Coordinator (KD\$P II)
FOR: PRINCIPAL \$ECRETARY/ \$TATE DEPARTMENT FOR DEVOLUTION